

**BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND
AGENDA
OPEN PUBLIC MEETING: JANUARY 20, 2016
SEASONS CATERING – WASHINGTON TWP, NJ
6:00PM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF 2015 EXECUTIVE COMMITTEE**
- APPROVAL OF MINUTES:**
 - November 23, 2015 Open Minutes.....Appendix I
 - November 23, 2015 & January 12, 2016 Closed Minutes..... **To be distributed**
- CORRESPONDENCE:**
 - DOBI Notice – website documentation & fund office response.....**Page 1**

SINE DIE MEETING

Chair vacated - Chair to ask Executive Director to chair meeting

- MEETING OF FUND COMMISSIONERS CALLED TO ORDER**
- ROLL CALL OF THIRTY- EIGHT (38) BERGEN JIF 2016 FUND COMMISSIONERS**
- ELECTION OF OFFICERS AND FIVE-MEMBER EXECUTIVE COMMITTEE AND FOUR ALTERNATES**
 - .Nominating Committee Report: Paul Tomasko, Fund Commissioner **Verbal**
- ATTORNEY SWEARS IN OFFICERS AND EXECUTIVE COMMITTEE**
- MEETING OF EXECUTIVE COMMITTEE CALLED TO ORDER**
- ROLL CALL OF 2016 EXECUTIVE COMMITTEE**
- APPOINTMENT - FUND PROFESSIONALS (Resolution 1-16).....Page 5**
- ORGANIZATIONAL RESOLUTIONS (Resolutions 2-16 thru 6-16).....Page 8**
 - .Resolution 2-16 Public Meeting Procedures
 - .Resolution 3-16 Fund Records Program
 - .Resolution 4-16 Fiscal Management Plan
 - .Resolution 5-16 Compensation to Executive Committee
 - .Resolution 6-16 2016 Risk Management Plan
- COMMITTEE APPOINTMENTSPage 33**
 - .Executive Safety & Award Committee
 - .Coverage Committee
 - .Nominating Committee
 - .Management Committee

REPORTS

- COMMITTEE REPORTS**
 - Safety & Award Committee: Carol Byrne, Chair**
 - .November 2015 & December 2015 Committee Minutes.....**Page 34**
- EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services**
 - .Executive Director’s Report**Page 41**
 - .RCF January 2016 Report**Page 61**
 - .EJIF November 2015 & January 2016 Report.....**Page 64**
 - .MEL November 2015 & January 2016 Report.....**Page 70**
 - .2015 4th Quarter Sewer back-up assessments, Resolution 7-16.....**Page 84**

- TREASURER - Alan Nekreann**
 .Authorization to Execute Agreements, Resolution 8-16.....Page 86
 .Confirming December 2015 Bills List & 2015 Dividend Bills ListPage 87
 .January 2016 Bills List, Resolution 9-16Page 92
 .Treasurer’s Reports..... To be distributed

- ATTORNEY - Russell Huntington, Esq.**
 .Report..... Verbal

- UNDERWRITING MANAGER – Conner Strong & Buckelew**
 .Certificate Report 10/21/15 to 11/18/15Page 94
 .Certificate Report 11/18/15 to 12/18/15Page 99

- SAFETY DIRECTOR – J.A. Montgomery Risk Control**
 .Monthly Report Page 103

- MANAGED CARE SERVICES – Bergen Risk Managers**
 .Monthly Reports – November & December Page 112

- CLAIMS SERVICE –JIF Claims LLC**
 .Report..... Page 114

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**

- MEETING ADJOURNMENT**